

Myers Memorial United Methodist Church Indoor Group Meeting

The safety of all our members and guests is our overriding priority. As the coronavirus (COVID-19) pandemic continues we are monitoring the situation closely and following the guidance from the Center for Disease Control and Prevention, local health authorities, and the directions given to us by the Bishop of the Western North Carolina Annual Conference. In order to prevent the spread of the coronavirus and reduce the potential risk of exposure at Myers Memorial UMC (MMUMC), we are asking that all participants agree to the following before coming to our campus for an outdoor small group function.

1. The Group must be planned in advance and approved on the MMUMC church calendar. The Narthex and Asbury classrooms can be available for small group gatherings. The Narthex allows for 10 participants and the Asbury classroom allows for 6 participants.
2. The Group can meet indoors with **10 or less in attendance**. This number includes volunteers, leaders, and participants.
3. The Group meeting should be held to one hour or less.
4. The Group leader must communicate requirements to all participants prior to the group meeting, so that everyone is fully informed. (For example, you may choose to email this document to all participants.)
5. The Group leader should plan to arrive early enough, to prop the door open so that he or she is the only person to touch the door handle. Participants should all enter and exit from the opened door.
6. Participants are asked to bring their own chairs. The Group leader can allow participants to use the metal chairs from the church so long as the Group leader sanitizes and cleans all chairs that were used at the conclusion of the meeting.
7. Participants must agree to stay in the group meeting space. Bathrooms are only to be used in an emergency situation and should immediately be cleaned by the group leader if used. The church office should also be informed of any bathroom usage so that a follow-up cleaning can happen after the event.
8. Participants are asked to sanitize their hands upon arrival and regularly throughout the event. Groups are responsible for providing their own hand sanitizer.
9. Participants agree to practice social distancing at all times (**remain 6 feet apart**) throughout the event.
10. Participants are **required** to wear a mask or face covering.
11. The Group leader must complete an attendance roster indicating the names and a contact number for all participants. If the participant is a minor, the parent/guardian must also be listed. By listing one's name on the attendance roster, each individual or the individual's parent/guardian agrees to abide by the above requirements and also affirms that:
 - a. During the last 14 days, the individual has not had and is not presently experiencing any of the following symptoms: fever, cough, shortness of breath or difficulty breathing, sore throat, chills, new loss of taste or smell, new onset of head or muscle ache, nausea, diarrhea or vomiting.

- b. In the past 14 days, the individual has not been in close proximity to someone experiencing the above symptoms or has not been around someone who is under investigation for or tested positive for COVID-19.
- 12. The Group leader is responsible for making sure all spaces used by the group (chairs, bathrooms, door handle, etc) are cleaned and properly sanitized at the conclusion of the meeting. Acceptable cleaners have been purchased by Myers Memorial and can be found in the Narthex and Asbury classroom and bathrooms. All any indoor surfaces must be cleaned using the provided Clorox/Lysol wipes and Clorox/Lysol spray.
- 13. During this time, groups are not to share food during meetings.
- 14. The Group leader is responsible for bringing a trash bag, collecting any trash, placing it in the outdoor dumpster at the conclusion of the meeting.
- 15. The Group leader is responsible for submitting the attendance roster to the MMUMC office within 48 hours of the group meeting.
- 16. Failure to comply with these guidelines and any other previously agreed upon may result in the Group no longer being able to meet at MMUMC.